

REPLACEMENT SHEET

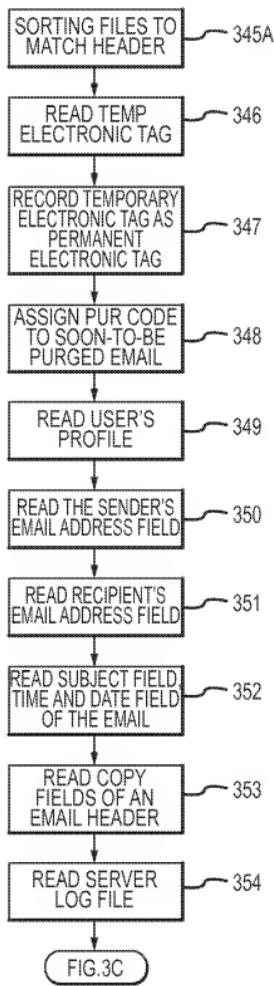


FIG.3B

## REPLACEMENT SHEET

<b>EMAIL TAG</b>	
FILE	EDIT
MESSAGE	TRANSFER
MAILBOX	SETTINGS
SPECIAL	HELP
<b>VIEW TAG</b>	
REFERENCE CODE	_____
SOFTWARE USED (AUTO)	_____
SOFTWARE VERSION (AUTO)	_____
OTHER STORAGE MEDIA	_____
WORKSTATION OF ORIGIN (AUTO)	_____
DOCUMENTS ORIGINAL VERSION (AUTO)	_____
PREPARED BY (AUTO)	_____
PASSWORDS AND LOG IN VERIFICATION (AUTO)	_____
TYPE OF DOCUMENTS (DROP DOWN MENU)	_____
(LEGAL, CORRESPONDENCE, PERSONNEL, ACCOUNTING, FINANCE, OTHER)	_____
CLIENT NAME	_____ (DROP DOWN MENU)
CLIENT #	_____ SCAN MATCH THE CLIENT NAME
PROJECT#	_____ SCAN CLIENT NAME AND CLIENT #
PURPOSE OF DOCUMENT (DROP DOWN BOX)	
DATE (AUTO)	_____
TIME (AUTO)	_____
FILL IN BOX FOR TEXT NOTES	
DOCUMENT VERSION NUMBER	
(AUTO IF YOU USE SAVE AS COMMAND)	
AUTHORITATIVE VERSION	YES NO
CROSS REFERENCED TO: (LIST DOCUMENT CODES IN DROP DOWN MENU, CLICK MENU FOR FURTHER INFORMATION)	
<b>SUPPORT SERVICES</b>	
HELP	_____
HOW TO	_____
<b>PRINT</b>	
PREVIOUS	NEXT
10/20/08	

FIG.8A

## REPLACEMENT SHEET

		<b>EMAIL TAG</b>	
		FILE	EDIT
		MESSAGE	TRANSFER
		MAILBOX	SETTINGS
		SPECIAL	HELP
		VIEW TAG	
		HELP	
		SUPPORT SERVICES	
		HOW TO	
		PREVIOUS	
		NEXT	
		PRINT	
REFERENCE CODE:	WORKSTATION OF ORIGIN (AUTO)	USER PASSWORDS AND LOG IN VERIFICATION (AUTO)	DOCUMENT VERSION NUMBER (AUTO)
	DOCUMENTS ORIGINAL VERSION (AUTO)	CLIENT NAME (DROP DOWN MENU)	(AUTO IF YOU USE SAVE AS COMMAND)
	PREPARED BY (AUTO)	CLIENT#	AUTHORITATIVE VERSION YES NO
DIVISION/DEPARTMENT	NETWORK USER'S EMPLOYMENT NUMBER (AUTO)	PROJECT#	CROSS REFERENCED TO: (LIST DOCUMENT CODES IN DROP DOWN MENU, CLICK MENU FOR FURTHER INFORMATION)
	SCAN MATCH THE CLIENT NAME	PURPOSE OF DOCUMENT (DROP DOWN BOX)	TYPE OF DOCUMENTS (DROP DOWN MENU)
	SCAN CLIENT NAME AND CLIENT#	DATE(AUTO)	(LEGAL, CORRESPONDENCE, PERSONNEL, ACCOUNTING, FINANCE, OTHER)
		TIME(AUTO)	NOTES: _____

FIG. 8B

10/20/98

**REPLACEMENT SHEET**

		EMAIL TAG	
		FILE	EDIT
		MESSAGE	TRANSFER
		MAILBOX	SETTINGS
		SPECIAL	HELP
VIEW TAG		REFERENCE CODE:	(DROP DOWN MENU)
		CLIENT NAME	SCAN, MATCH THE CLIENT NAME
		CLIENT #	SCAN, CLIENT NAME AND CLIENT #
		PROJECT #	PURPOSE OF DOCUMENT (DROP DOWN BOX)
		DATE (AUTO)	TIME (AUTO)
		SOFTWARE VERSION (AUTO)	WORKSTATION OF ORIGIN (AUTO)
		DOCUMENTS ORIGINAL VERSION (AUTO)	PREPARED BY (AUTO)
		DOCUMENT VERSION NUMBER	PASSWORDS AND LOG IN VERIFICATION (AUTO)
		(AUTO IF YOU USE SAME AS COMMAND)	(AUTO IF YOU USE SAME AS COMMAND)
		AUTHORITATIVE VERSION	YES NO
		CROSS REFERENCED TO:	(LIST DOCUMENT CODES IN DROP DOWN MENU, CLICK MENU FOR FURTHER INFORMATION)
		TYPE OF DOCUMENTS (DROP DOWN MENU)	(LEGAL, CORRESPONDENCE, PERSONNEL, ACCOUNTING, FINANCE, OTHER)
		NOTES:	
HELP		HOW TO	
SUPPORT SERVICES			
PRINT			10/20/98
PREVIOUS	NEXT	PRINT	

EG8C

REPLACEMENT SHEET

<p><b>BUSINESS EMAIL</b></p>	
FILE	EDIT
MESSAGE	TRANSFER
MAILBOX	SETTINGS
SPECIAL	HELP
<p>REFERENCE NUMBER: BEM 14722</p>	
<p>POSTED-DATE: MON, 18 MAY 1998 16:17:36 -0500 (CDT)</p>	
<p>TO: ANDREA JACOBSON &lt;VRIT@WI.COM&gt;</p>	
<p>FROM: JANE DOE &lt;DOE@WI.COM&gt;</p>	
<p>SUBJECT: NEW CLIENT INFORMATION</p>	
<p>ATTACHMENTS: _____</p>	
<p>CC: _____</p>	
<p>BCC: _____</p>	
<p>ANDREA,</p>	
<p>I AM SENDING YOU INFO ON OUR NEW CLIENT.</p>	
<p>SEE ATTACHED FILE.</p>	
<p>JANE</p>	
<p>◀ PREVIOUS</p>	<p>NEXT ▶</p>
<p>◀ PRINT</p>	<p>SEND ▶</p>
<p>10/20/98</p>	

FIG. 9

REPLACEMENT SHEET

<p>PERSONAL EMAIL</p>	
<p>FILE EDIT MESSAGE TRANSFER MAILBOX SETTINGS SPECIAL HELP</p>	
<p><a href="#">VIEW TAG</a></p>	<p>POSTED-DATE: MON, 18 MAY 1998 16:17:36 -0500 (CDT)</p>
<p><a href="#">HELP</a></p>	<p>TO: JAY DOE&lt;JayDoe@VWI.COM&gt;</p>
<p><a href="#">SUPPORT SERVICES</a></p>	<p>FROM: JANE DOE&lt;JDoe@VWI.COM&gt;</p>
<p><a href="#">HOW TO</a></p>	<p>SUBJECT: PHONE COVERAGE</p>
<p>MESSAGE: YOUR PACKAGE IS HERE</p>	
<p>ARE YOU AVAILABLE FOR LUNCH?</p>	
<p>ARE YOU AVAILABLE TO ANSWER MY PHONE?</p>	
<p><a href="#">PREVIOUS</a> <a href="#">NEXT</a></p>	<p><a href="#">PRINT</a> <a href="#">SEND</a> 10/20/98</p>



REPLACEMENT SHEET

<p>FILE EDIT MESSAGE TRANSFER MAILBOX SETTINGS SPECIAL HELP</p>	
<p>MINUTE MAIL</p>	
<p>VIEW TAG</p>	<p>REFERENCE NUMBER: <u>MMM 14722</u></p> <p>POSTED-DATE: MON, 18 MAY 1998 16:17:36 -0500 (CDT)</p> <p>TO: ANDREA JACOBSON &lt;VRT@VM.COM&gt;</p> <p>FROM: JANE DOE &lt;DOE@VM.COM&gt;</p> <p>SUBJECT: NEW CLIENT INFORMATION</p> <p>ATTACHMENTS: _____</p> <p>C.C.: _____</p> <p>BCC: _____</p>
<p>ANDREA, MY PIN NUMBER IS 0908 JANE</p>	
<p>&lt; PREVIOUS    <b>NEXT</b>    PRINT    <b>SEND</b>    10/20/98</p>	
<p>MAIN MENU    EXIT</p>	

<    >    MAIN MENU    EXIT

FIG. 11



REPLACEMENT SHEET

<p>FILE EDIT MESSAGE TRANSFER MAILBOX SETTINGS SPECIAL HELP</p> <p><b>EMAIL CODE NUMBER: PEM1000</b></p> <p><b>INTRAMAIL</b></p> <p>VIEW TAG</p> <p>HELP</p> <p>SUPPORT SERVICES</p> <p>HOW TO</p>		<p>POSTED-DATE: MON, 18 MAY 1998 16:17:36 -0500 (CDT)</p> <p>TO: ANDREA JACOBSON &lt;IRT@VW.COM&gt;</p> <p>FROM: JANE DOE &lt;JDOE@VW.COM&gt;</p> <p>SUBJECT: WEEKEND PLANS</p> <p>ATTACHMENTS: _____</p> <p>CC: _____</p> <p>BCC: _____</p> <p>ANDREA, I'LL SEE YOU FRIDAY NIGHT. MY FLIGHT GETS IN AT 8 P.M. I'LL CALL YOU SOON AS I GET INTO TOWN. JANE</p> <p>◀ PREVIOUS ▶ NEXT ▶ PRINT ▶ SEND ▶</p> <p>10/20/98</p>
--	--	--

FIG. 13

# REPLACEMENT SHEET

**BULLETIN BOARD MAIL**

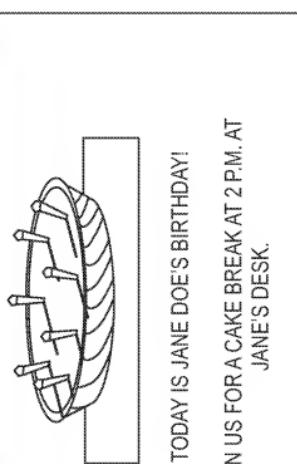
FILE EDIT MESSAGE TRANSFER MAILBOX SETTINGS SPECIAL HELP

POSTED-DATE: MON.. 18 MAY 1998 16:17:36 -0500 (CDT)

TO: BULLET@VWIL.COM

FROM: Joe <Doe@VWIL.COM>

SUBJECT: RETIREMENT PARTY

ATTACHMENTS: 

CC:

**VIEW TAG** **HELP** **SUPPORT SERVICES** **HOW TO**

**PREVIOUS** **NEXT** **PRINT** **10/20/98**

TODAY IS JANE DOE'S BIRTHDAY!  
JOIN US FOR A CAKE BREAK AT 2 P.M. AT  
JANE'S DESK.

FIG. 14

REPLACEMENT SHEET

FIG. 15

<p>E-PROPOSAL</p>	
FILE	EDIT
MESSAGE	TRANSFER
MAILBOX	SETTINGS
SPECIAL	HELP
<p>REFERENCE NUMBER: PRO 14722</p>	
POSTED-DATE	MON, 18 MAY 1998 16:17:36 -0500 (CDT)
TO:	ANDREA JACOBSON <JRBT@VV.COM>
FROM:	JANE DOE <DOE@VV.COM>
HELP	PROJECT PROPOSAL PROCESS & INFORMATION
SUPPORT SERVICES	ATTACHMENTS: E-PROPOSAL
HOW TO	
BCC:	
<p>ANDREA, ATTACHED IS A COVER LETTER EXPLAINING OUR E-PROPOSAL AND CONTRACT POLICIES, PROCEDURES AND TERMS. PLEASE REVIEW THE ATTACHMENT CAREFULLY AND CONTACT US IF YOU HAVE ANY QUESTIONS OR CONCERNs. WE LOOK FORWARD TO WORKING WITH YOU.</p>	
<p>janelones ACCOUNT MANAGER</p>	
◀ PREVIOUS	NEXT ▶
PRINT	SEND
10/20/98	

REPLACEMENT SHEET

<p>E-PROPOSAL CONFIRMATION</p> <p>FILE EDIT MESSAGE TRANSFER MAILBOX SETTINGS SPECIAL HELP</p>	
<p>REFERENCE NUMBER: PRO 14722</p> <p>POSTED DATE: MON, 18 MAY 1998 16:17:36 -0500 (CDT)</p> <p>TO: ANDREA JACOBSON &lt;AJRT@VWV.COM&gt;</p> <p>FROM: JANE DOE &lt;JDOE@VWV.COM&gt;</p> <p>SUBJECT: PROJECT PROPOSAL PROCESS &amp; INFORMATION</p> <p>ATTACHMENTS: EPROPOSAL</p> <p>CC: _____</p> <p>BCC: _____</p> <p>PROPOSAL CONFIRMATION: MAY 18, 1998 16:19:30 -500 (CDT)</p>	
<p>VIEW TAG</p> <p>HELP</p> <p>SUPPORT SERVICES</p> <p>HOW TO</p>	<p>◀ PREVIOUS</p> <p>NEXT ▶</p> <p>PRINT ▶</p> <p>SEND ▶</p> <p>10/20/98</p>

FIG. 16